

Director of Health Information Management at Moab Regional Hospital

Moab Regional Hospital is looking for a Director of Health Information Management to join our team. This position plans, manages, and directs the operations of the Health Information Management (HIM) department. As the Director of Medical Records, you will be responsible for supervising HIM staff and their functions, which will include coding and billing compliance with all ICD-9/10, DX coding, and CPT procedure coding rules and regulations. This position will include administering policies, procedures, and programs that guide and support hospital services. This position will also serve as the HIPAA officer and will include additional responsibilities related to that role.

What makes Moab a great place to work?

- 2 National Parks
- World Class Outdoor Fun
- Flexible Schedules
- Collaborative and Supportive Workplace
- Continuing Education, Trainings, and Tuition Assistance
- Professional Growth Opportunities

Moab is a vibrant and welcoming community surrounded by two National Parks, recreation areas and the red rocks of southern Utah. Moab is an internationally renowned destination for mountain biking, rafting, hiking, climbing, sightseeing and more. Please visit our website at <http://www.mrhmoab.org> to learn more about our organization.

Our administration, medical staff, and non-clinical staff work closely together to foster a low-stress work environment and a positive work-life balance. With reliable schedules and year-round employment, you can enjoy the security and freedom of steady work and still have time to enjoy all that the Moab area has to offer.

Small Hospital, Big Scope of Practice!

Due to the rural location of MRH, our ideal candidate must possess a comprehensive range of coding and compliance knowledge and skills, and be able to adapt and learn new skills without hesitation. This position will call on your ability to respond quickly and accurately in a wide variety of situations. Whether you're educating medical staff on coding requirements, supporting staff development, or improving coding system, you'll be continually challenged to innovate and invent. This position requires an autonomous, independent thinker with excellent communication and people skills. This is a full-time, year-round, benefited position.

Required Qualifications

- Previous hospital coding experience: 2 - 5 years
- HIM Certificate Program/ISP Certification
- AHIMA CCS Certification
- RHIT/RHIA Certification *preferred*
- HMS/3M coding experience *preferred*
- Previous management experience in health care medical records *strongly preferred*
- Solid understanding of HIPAA regulations and plans
- Strong communication skills with groups and individuals

Moab Regional Hospital is proud to be a Drug Free Workplace and EOE.