



Director of Health Information Management at Moab Regional Hospital

Moab Regional Hospital is looking for a Director of Health Information Management to join our team. This position plans, manages, and directs the operations of the Health Information Management (HIM) department. As the Director of Medical Records, you will be responsible for supervising HIM staff and their functions, which will include coding and billing compliance with all ICD-9/10, DX coding, and CPT procedure coding rules and regulations. This position will include administering policies, procedures, and programs that guide and support hospital services. This position will also serve as the HIPAA officer and will include additional responsibilities related to that role.

What makes Moab Regional Hospital a great place to work?

- Insurance and Retirement Benefits
- Predictable Schedules
- Collaborative and Supportive Workplace
- Continuing Education, Trainings, and Tuition Assistance
- Professional Growth Opportunities

Our people make the difference. We promote from within and fully support our staff as they build careers in healthcare and related fields. Our administration, medical staff, and clinical and non-clinical staff work closely together to foster a low-stress work environment and a positive work-life balance so that you can enjoy all that the Moab area has to offer. Please visit www.mrhmoab.org to learn more about our organization.

What makes Moab a great place to live?

- Easy access to thousands of hiking, biking, and motorized recreational trails
- World-class river rafting and other water-based adventures
- Two National Parks and one State Park immediately accessible
- Mountain range close to town for winter sports and a break from the summer heat
- High quality of life in an idyllic, rural resort town

Moab is surrounded by some of the most stunning red rock landscapes on Earth. The area provides easy access to beautiful outdoor scenery, adventures, and thousands of years of archeological and paleontological history.

Small Hospital, Big Scope of Practice!

Due to the rural location of MRH, our ideal candidate must possess a comprehensive range of coding and compliance knowledge and skills, and be able to adapt and learn new skills without hesitation. This position will call on your ability to respond quickly and accurately in a wide variety of situations. Whether you're educating medical staff on coding requirements, supporting staff development, or improving coding system, you'll be continually challenged to innovate and invent. This position requires an autonomous, independent thinker with excellent communication and people skills. This is a full-time, year-round, benefited position.

Required Qualifications

- Previous hospital coding experience: 2 - 5 years
- HIM Certificate Program/ISP Certification
- AHIMA CCS Certification
- RHIT/RHIA Certification *preferred*

- HMS/3M coding experience *preferred*
- Previous management experience in health care medical records *strongly preferred*
- Solid understanding of HIPAA regulations and plans
- Strong communication skills with groups and individuals

Moab Regional Hospital is proud to be a Drug Free Workplace and EOE.

How to Apply

- In person at the Moab Regional Hospital Admissions Desk
- Online at <http://mrhmoab.org/submit-your-resume/>
- Email your resume to Katherine Sullivan at KatherinesATmrhmoab.org, fax to (435) 719-3601, or mail to: Moab Regional Hospital, Attn: Katherine Sullivan, 450 W. Williams Way Moab, UT 84532.