



Emergency Department Nurse Manager at Moab Regional Hospital

Moab Regional Hospital is seeking qualified candidates to fill the Emergency Department Nurse Manager and Trauma Program Manager position. This role provides general oversight of the Emergency Department, Trauma Department and SANE program. Responsibilities include day-to-day supervision of the emergency department and implementation, tracking, and monitoring of Trauma performance improvement initiatives. Many responsibilities will focus on scheduling for and the management and oversight of Emergency Department staffing (8-11 employees) as well as collaboration with ED Providers and the Trauma Medical Director. This position is expected to work closely with other Nursing and Department Managers to help ensure the highest quality of care for our patients. This is a full-time, year-round, salaried position (40+ hours/week).

Our Mission: Our dedicated team puts the patient first, delivers quality cost-effective healthcare and promotes wellness to all we serve.

Our Vision: From patient care to community wellness, we serve as your portal to health.

What makes Moab Regional Hospital a great place to work?

- Year Round Employment
- Job Security
- Predictable Schedules
- Collaborative and Supportive Workplace
- Professional Growth Opportunities
- Full benefits: Insurance, Retirement, Ongoing Education, and more

Our people make the difference. We promote from within and support our staff as they build careers in healthcare and related fields. Our administration, medical staff, and non-clinical staff work closely together to foster a fast-paced work environment and a positive work-life balance. With reliable schedules and year-round employment, you can enjoy steady work and still have time to enjoy all that the Moab area has to offer.

Outline of Duties

- Responsible for the schedule and coordination of staffing within Emergency Department. Track and manage employee hours and allocations.
- Support effective interdepartmental communication and problem solving.
- Maintain financial oversight of Emergency and Trauma departments, including monthly departmental financials and annual budgetary planning (operational and capital).
- Maintain inventory and medical equipment oversight. Update and maintain ED and trauma departmental paperwork - medical records, admissions, billing, etc.
- Provide employee evaluations and situational performance counseling. Provide oversight of competency evaluations, ongoing education, and certifications.
- Coordinate orientation and on-boarding for new hires within the department. Support ongoing education within the department.
- Provide education to prehospital entities and the community. Liaison with EMS.
- Participate in Emergency and Trauma department performance improvement initiatives and show evidence of loop closure within both departments.
- In collaboration with Trauma Medical Director, responsible for Level IV Trauma Designation.
- Develop and maintain policies and procedures (inter- and intra-departmental).
- Supplement direct patient care, as needed.
- Promote and maintain effective staff-provider relations.
- Participate regularly and constructively in a range of regularly occurring meetings.
- Data compilation and oversight for studies (PCS Utilization, Provider Time Study, ED monthly stats, trauma stats, etc.).
- Participate in Nursing Administration call: 5-8 days/month, including one weekend per month and 1-2 holidays (includes Jeep Safari) per year. On-call and call-back wages are included in salary.
- Other responsibilities as assigned.

This job description is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to the job.

Qualifications

- Active, unencumbered RN license in the State of Utah or compact state, required.
- Previous Emergency Department experience, preferably within the last 2 years.
- Previous Critical Care experience, preferably within the last 2 years.
- Ability to build, maintain, and lead a cohesive work unit in a positive and effective manner, required.
- Prior experience and high level of comfort with electronic health records, required.
- Prior supervisory experience and/or leadership roles in a medical setting, preferred.
- BLS, ACLS, and PALS certification, required. NRP certification, preferred.
- Current TNCC or ability to obtain within 6 months of hire, required.
- TOPIC within 12 months of hire, required.
- Must be reliable and timely with work schedule.
- Must have schedule flexibility to provide direct patient care on occasional weekdays, weekends, nights, and/or holidays.

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Moab Regional Hospital is proud to be a Drug Free Workplace and EOE.

How to Apply

- External and internal applicants should submit a cover letter and resume to jobs@mrhmoab.org.
- Position will close on Monday, April 29 at 08:00.